



BREAM BAY COLLEGE BOARD OF TRUSTEES

Meeting held in the Board Room
6.00pm Wednesday 3 July, 2024

MINUTES (PUBLIC BUSINESS)

PRESENT: S. Gordon, N. Pirihi, A. Bird, J. Cosgrove, M. Ashby, J. Harvey E. Scobie-Jennings and E. Lunjevich

INVITED: N. Donaldson, J. Shelford

KARAKIA: J. Shelford

APOLOGIES: Scott Brown

“That the apology be accepted.”

Moved: S. Gordon

All in favour

CARRIED

MATTERS OF DIRECT CONCERN:

Item 1: Head of Department Annual Reporting

Attending Heads of Department:

V. Shandil	English
G. Wagemans	Social Sciences
D. Harrington	Physical Education and Health
S. Brown (absent)	Music
T. Scott	Art

T. Scott left the meeting at 6.15pm

Heads of Department left the meeting at 7.02pm

Item 2: Confirmation of Agenda Items

Nil

Item 3: The Chairperson called for any conflict of interest pertaining to any meeting agenda items as posted.

Nil

IN-COMMITTEE BUSINESS: Time: 7.04pm

“That in terms of Section 47 of the Local Government Official Information and Meetings Act 1987 the public be excluded from the remainder of the meeting because it wished to discuss matters relating to the students and/or staff members for the reason that discussion of these matter in public would infringe the privacy of a natural persons under Section 9(s)(a) of the Official Information Act 1982.”

Moved: S. Gordon

All in favour

CARRIED

“That the Board resolves that pursuant to section 48. (5). & (6) of the Local Government Official Information and Meetings Act 1987 J. Shelford (Deputy Principal) and N. Donaldson (Minutes Secretary) be permitted to remain at this meeting as after the public has been excluded.”

Moved: S. Gordon

All in favour

CARRIED

7.43pm *The meeting moved out of in-committee business*

MOTION: “That the meeting move out of in-committee business.”

Moved: S. Gordon

All in favour

CARRIED

MOTION: “That the decisions made in in-committee be approved.”

Moved: S. Gordon

All in favour

CARRIED

PUBLIC BUSINESS:

MINUTES OF THE PREVIOUS MEETING:

MOTION: “That the minutes of the last general meeting of the Board of Trustees held on Wednesday 22 May, 2024 be signed as a true and accurate record of the meeting.”

Moved: N. Pirihi

Seconded: A. Bird

All in favour

CARRIED

MATTERS ARISING FROM PREVIOUS MINUTES:

CORRESPONDENCE:

INWARDS:

27 May	MoE	School Boards Responsibilities Survey
20 May	Education Gazette	Volume 103 No. 6

OUTWARDS:

MOTION: “That the public business inwards correspondence be accepted and the outwards correspondence (nil) be approved.”

Moved: E. Scobie-Jennings

Seconded: J. Cosgrove

All in favour

CARRIED

MATTERS ARISING FROM CORRESPONDENCE: Nil

Item 1: PRINCIPAL’S REPORT

MOTION: “That the Principal’s report (PUBLIC) to the Bream Bay College Board of Trustees July, 2024 be accepted.”

Moved: J. Cosgrove
Seconded: E. Scobie-Jennings
All in favour
CARRIED

MATTERS ARISING FROM PRINCIPAL'S REPORT:

MOTION: "That Bream Bay College move their SMS provider to KAMAR."

Moved: S. Gordon
All in favour
CARRIED

KAMAR: A. Bird recommends offsite hosting of the school SMS system

Item 2: FINANCIAL REPORT/S

MAY 2024

- a. May Governance Report (Ed Services)
- b. May Management Report (Ed Services)
- c. Visa

MOTION: "That the Governance Report (Ed Services) May, 2024 be accepted."

Moved: N. Pirihi
Seconded: J. Harvey
All in favour
CARRIED

MOTION: "That the following visa payments be approved for May 2024
Whimp \$5031.00
Cosgrove \$445.00

Moved: S. Gordon
All in favour
CARRIED

MATTERS ARISING FROM THE FINANCIAL REPORT:

AGENDA ITEMS

ITEM 1: Grant Application/s (For Board Information)

MOTION: "That the school's application to Oxford Sports Trust for transport costs of \$10226.00 GST Excl for Year 8 students travel to Whangaparaoa on 17th September 2024 for a school camp be approved."

Moved: S. Gordon
All in favour
CARRIED

MOTION: "That the school's application to Four Winds Foundation for Accommodation costs of \$3630.00 GST excl. for when our school 1st X1Girls Hockey Team are away for tournament week. Staying at Waipu Cove on Sunday 1st September - Friday 6th September 2024 be approved."

Moved: S. Gordon

All in favour

CARRIED

MOTION: "That the school's application to Grass Roots for Accommodation costs of \$9000.00 GST incl for when the Boys Hockey Team travel to Auckland to play in Winter Tournament 1st September, 2024 be approved."

Moved: S. Gordon

All in favour

CARRIED

ITEM 2: Overnight EOTC

PROPOSED MOTION: "That the overnight EOTC application for SS Surfing Champs in Raglan 11-14 August, 2024 (overnight 11, 12, 13 August, 2024) be approved."

MOTION DEFERRED

The Board of Trustees agreed to send back the application to D. Harrington to rectify below – due date prior to 31st July, 2024

? Budget for 6 students and 1 teacher (2x volunteers – how is this budgeted for)

WBHS student attending process to be followed

Student names need to be removed

No transportation plan

No activity plan - skateboarding

No safety checking or Police vetting ticked

Change the First Aid to current

Overall a good application – risk management very good

ACTION LIST Items from current meeting added
Items from previous meeting discussed

KARAKIA: J. Shelford

Meeting closed: 8.50pm

Next meeting: Wednesday 14 August



Chairperson

Date: 14/08/2024